

**CONTINUING CONTRACT REQUEST FORM**

(for WEA Staff)

**Directions:**

**If you qualify for and wish to apply for a continuing contract:**

In accordance with Section 6.15 of the WEA Contract, please complete this form and return it to the Office of Human Resources. Requests will be processed in accordance with deadlines in the contract. Qualifications listed on reverse side.

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To: Office of Human Resources

I hold a current professional certificate/license (or permanent) in the State of Ohio. I have completed the service requirements and semester hours in order to apply for continuing contract status/tenure.

I hereby request consideration for a continuing contract.

\_\_\_\_\_  
PRINT NAME HERE

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

tlf 2008

Qualifications for Continuing Contract status in Ohio  
(must be currently/actively employed):

- 8-year professional certificate (or permanent certificate), and
- Three years of service in the district within the last five years.

OR

- 8-year professional certificate (or permanent certificate), and
- Continuing status elsewhere in Ohio, and
- Two years of service in the district within the last five years.

OR

- 5-year professional license, and
- Master's Degree or thirty semester hours since initial issuance of certificate/license \*, and
- Three years of service in the district within the last five years.
- \* In the event Master's Degree held at time of initially receiving the certificate/license, six graduate semester hours required since initial issuance of certificate/license.

OR

- 5-year professional license, and
- Master's Degree or thirty semester hours since initial issuance of certificate/license \*, and
- Continuing status elsewhere in Ohio, and
- Two years of service in the district within the last five years.
- \* In the event Master's Degree held at time of initially receiving the certificate/license, six graduate semester hours required since initial issuance of certificate/license.

In accordance with the WEA contract, Continuing Contract requests will be acted upon at regular scheduled Board Meetings in October, January and April.