



McGuffey PK-8
 3456 Tod Ave. NW,
 Warren, Ohio 44485
 330-675-6980
 Fax: 330-675-6981

October 20, 2023

Dear McGuffey Parents/Guardians:

Parent/Teacher Conferences for McGuffey PK-8 School will be held on one night, **Tuesday, November 14th from 4:00 – 8:00 pm.** Parent/Teacher Conferences this year will be either by **phone or in-person.** Please indicate your preferences (phone or in-person and time) and we will do our best to accommodate your request. Conferences are scheduled as they are received. Please list **ALL** McGuffey children for whom you want to schedule conferences on the form below. Teachers in grades 6-8 will meet together as a team, so no need to list each teacher. Conferences will be 15 minutes in length.

Please complete this form and return to the school office no later than Tuesday, November 7th. You may also call one of the school secretaries or email Mrs. McCoy at cynthia.mccoy@warrencityschools.org, to schedule a conference. You may also schedule a conference directly with your child’s teacher.

Sincerely,

Jeanne Reighard, PK-2 Pod Principal

Leah Godoy, 3-5 Pod Principal

Jim Joseph, 6-8 Pod Principal

Student Name _____ Teacher _____ Grade _____

Student Name _____ Teacher _____ Grade _____

Student Name _____ Teacher _____ Grade _____

Student Name _____ Teacher _____ Grade _____

Student Name _____ Teacher _____ Grade _____

Please indicate your choice of phone or in-person and time preferences by circling your choices below:

Phone **OR** In-Person

Time Preference: 4:00 – 5:00 pm 5:00 – 6:00 pm 6:00-7:00 pm 7:00-8:00 pm