

## McGuffey K-8 James Joseph, Campus Leader

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May 9, 2023

Dear Parent(s)/Guardian(s):

As the end of the school year quickly approaches, we want to provide families with information regarding the procedures for device collection for students in PK-4 and students in grade 8.

**Students in Grade 4 & 8:** Beginning on Monday, May 22<sup>nd</sup> students should bring their laptops and chargers to school. They will return their device to their homeroom teacher who will verify that the correct device is being returned and in good working condition.

\*Students who turn in their device in good working order will receive a new device at the start of 23-24 academic school year. If their device is not returned and/or broken you will be charged \$250 for the device.

**Students in Grades PK-3:** Beginning on Monday, May 22<sup>nd</sup> students should bring their iPads/laptops/chargers to school. They will return their device to their homeroom teacher who will verify that the correct device is being returned and in good working condition.

\*Students will receive another device at the start of the 23-24 academic school year. If their device is not returned and/or broken you will be charged \$250 for the device.

<u>Please note, students will be restricted from participating in any end of the school year activities if</u> their device is not returned or the fee for their device is not paid in full.

Sincerely,

The McGuffey Administrative Team

