

May 9, 2023

Dear Parent(s)/Guardian(s):

As the end of the school year quickly approaches, we want to provide families with information regarding the procedures for device inventory for students in Grade 5-7.

Students in Grades 5-7: Beginning on Monday, May 22nd your child will bring back this letter with the information filled out below to verify their device number and condition of the laptop. **The laptop does not need to be turned in this school year.** Families will keep the device over the summer so that it could be used for the upcoming 23-24 school year.

Students will turn this form in to their homeroom teacher.

Failure to complete the laptop verification form and turning it in will result in a WCS staff member calling the parent/guardian and/or conducting a home visit until the information can be verified.

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McGuffey School Device Inventory

Student Name: _____

Grade: _____

WCS Device Number (5-digit on back of device): _____

Device Condition (circle one): Working Not Working Unsure

Parent Name: _____

Phone Number: _____



We are WARREN, We expect...

Work Ethic Accountability Respect Responsibility Effective Behaviors No Excuses