



AGENDA
Board of Education
Warren City School District
Special Meeting – August 5, 2014
Administration Building, Harriet T. Upton Room

This meeting is a meeting of the Warren City Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

1. Call to Order

2. Roll Call by Approved Rotation

Mr. Coleman, Mr. Faulkner, Mr. Lacy, Mrs. Limperos, Mrs. Patterson

3. Adoption of Agenda

AC _____ RF _____ JL _____ PL _____ RP _____

Superintendent's Recommendations

- 1. Recognition of Quotes to Furnish Insurance for Property, Vehicle Fleet, General Liability, School Leaders Professional Liability, Boiler, Crime, Flood & Earthquake, and Excess Liability for School Year 2014-2015

It is recommended the resolution listed below to recognize the quote received to furnish insurance for Property, Vehicle Fleet, General Liability, School Leaders Professional Liability, Boiler, Crime, Flood & Earthquake, and Excess Liability for school year 2014-2015 be approved as submitted.

WHEREAS, the quote has been properly received to furnish insurance for Property, Vehicle Fleet, General Liability, School Leaders Professional Liability, Boiler, Crime, Flood & Earthquake, and Excess Liability for school year 2014-2015; and

WHEREAS, formal acceptance of all the quotes in full is required by statute.

WHEREAS, only one bid was received to furnish insurance for Property, Vehicle Fleet, General Liability, School Leaders Professional Liability, Boiler, Crime, Flood & Earthquake, and Excess Liability for school year 2014-2015.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.46, that the quote as presented is hereby recognized as having been properly submitted.

BE IT FURTHER RESOLVED, under the provisions of ORC 3313.46, that such quotes shall be entered in full on the official records of the Warren City Board Of Education.

AC _____ RF _____ JL _____ PL _____ RP _____

2. Awarding the Contract for Furnishing Insurance for Property, Vehicle Fleet, General Liability, School Leaders Professional Liability, Boiler, Crime, Flood & Earthquake, and Excess Liability for School Year 2014-2015

It is recommended the resolution listed below to award the contract for furnishing insurance for Property, Vehicle Fleet, General Liability, School Leaders Professional Liability, Boiler, Crime, Flood & Earthquake, and Excess Liability for school year 2014-2015 be approved as submitted.

WHEREAS, the Board has recognized the quote as being properly received for furnishing insurance for Property, Vehicle Fleet, General Liability, School Leaders Professional Liability, Boiler, Crime, Flood & Earthquake for school year 2014-2015; and

WHEREAS, the Board is required to either reject all quotes or accept the lowest, responsible one.

NOW, THEREFORE, BE IT RESOLVED that the quote of Paige & Byrnes Insurance Inc. (Liberty Mutual) for school year 2014-2015 in the amount of \$224,046.00 be accepted and that appropriate purchase orders and payments are issued.

AC _____ RF _____ JL _____ PL _____ RP _____

3. Agreements, Contracts, and/or Leases

It is recommended the resolution listed below entering into agreements, contracts, and/or leases (a. through d.) be approved as submitted.

BE IT RESOLVED that the Warren City Board of Education approve entering into the following agreements, contracts, and/or leases:

- a. License Agreement: Christ Episcopal Church
 Contact: Rev. Jeffrey Baker
 Senior Warden
 2627 Atlantic Street, NE
 Warren, OH 44483
 Amount/Fund: \$3,600.00 per school year
 Fund #001
EXHIBIT A, (pp. 18 – 20).
 Period: August 20, 2014, through June 22, 2015.
 Exec. Director: Michael Wasser
 Purpose: Lot usage will include invitees of Lincoln to use parking lot during school year at any time except Sundays, up to twenty (20) full time staff members may park in the lot each school day, overflow parking for football games and possible playoff games.
- b. Contract: ComDoc
 6790 Belmont Avenue
 Girard, OH 44420
 330-539-4822
 Amount/Fund: \$8,745.00/month - General Fund (#001)
EXHIBIT B, (pp. 21 - 24).
 Period: August 1, 2014, through July 31, 2019.
 Exec. Director: Michael Wasser
 Purpose: To provide hardware, service & supplies for 35 multifunctional devices for the District. Includes 1.15 million BW impressions per month.

- c. Contract: Sourcing Alliance
 5422 East 96th Street, Suite 120
 Cleveland, OH 44125
 216-581-6200
- Amount/Fund: No Charge
 EXHIBIT C, (pp. 25 - 29),
- Period: August 1, 2014, through July 31, 2019.
- Exec. Director: Michael Wasser
- Purpose: Amendment to Comdoc Document
 Management Agreement to create the
 membership of the intergovernmental network
 (Sourcing Alliance Network).
- d. Agreement: Ohio Schools Council
 William J. Zelei, Executive Director
 6393 Oak Tree Blvd., Suite 377
 Independence, OH 44131
 216-447-3100
- Amount/Fund: \$400.00/General Fund (#001)
 EXHIBIT D, (p. 30),
- Period: July 1, 2014 – June 30, 2015
- Director: Michael Wasser
 Executive Director of Business Operations
- Purpose: Ohio Schools Council Cooperative Purchasing
 Program.

AC _____ RF _____ JL _____ PL _____ RP _____

4. Acceptance of Gifts

It is recommended the resolution listed below regarding acceptance of gifts be approved as submitted.

WHEREAS, the gifts, as briefly herein described, have been offered to the Warren City School District; and

WHEREAS, the Board has the statutory authority to accept such gifts providing such acceptance does not remove any portion of the public schools from the control of the Board.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby accepts the gifts.

BE IT FURTHER RESOLVED, under the provisions of ORC 3313.47, the Board hereby declares that acceptance of the gifts does not at this time remove any portion of the public schools from the control of the Board; and

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of the gifts and the remembrance of this school district and its students.

Benefactors	Brief Description of Gifts and/or Services	
Armstrong Turf & Ornamental	WGH Girls Volleyball Adopt-A-Player Monetary Donation Value: \$200.00	[1]
Valley Care Health Systems of Ohio	WGH Girls Volleyball Adopt-A-Player Monetary Donation Value: \$300.00	[1]

[1] To be used to support the students at Warren G. Harding High School.

AC _____ RF _____ JL _____ PL _____ RP _____

5. Personnel Recommendations

It is recommended the resolution listed below regarding personnel items (a. through m.) be approved as submitted.

CERTIFICATED:

a. Certificated – Retirement

WHEREAS, the following employees have taught or received teaching credit qualifying for professional retirement; and

WHEREAS, the employees have requested to be released from all contracts of employment by way of retirement at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.15, the retirements are accepted;

BE IT FURTHER RESOLVED to provide the severance pay under the provisions of the negotiated master working agreement;

BE IT FURTHER RESOLVED that the Board of Education commends the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that the retirements are accepted with regret, but with best wishes and sincere appreciation.

(1) Ronald Cvengros, Secondary Education Teacher, retirement effective the close of the day, October 31, 2014.

b. Administrative Contract Appointment

WHEREAS, the Board of Education of each school district may appoint one or more assistant superintendents and other administrators as necessary; and

WHEREAS, the Board of Education of each city, exempted village, and local school district shall employ principals for all high schools and for such other schools as the board designates, and those boards may appoint assistant principals for any school; and

WHEREAS, prior to taking action to renew or non-renew the employment contract of an administrator or supervisor (except superintendent), the board shall notify such employee of the date the contract expires and that an executive session with the board may be requested to discuss the renewal or non-renewal of the contract; and

WHEREAS, the Board of Education may reemploy an administrator or supervisor during the period beginning on the first day of July of the calendar year immediately preceding the year of expiration of employment and ending on the last day of June of the year the employment contract expires.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.02, the person(s) herein named is hereby appointed and employed for the term indicated and compensated according to their placement on the Board of Education adopted Administrative Salary Schedule commensurate with her training and experience. This employment is contingent on a satisfactory criminal records check as required by law and the individual named below shall be deemed employed only on a conditional basis until the satisfactory check has been performed.

(1) Shelley Lowry, Supervisor of Special Education

Term: August 6, 2014 – June 30, 2016

Duties: As set forth within the job description, further assigned by the Superintendent, and/or amended/ revised by the Board.

Salary: Benefits hereby granted as stated with the Board of Education Administrative Salary Schedule C, Certificated Administrators (non-grandfathered) – Less than 52 weeks, 216-day contract, 2014-15 School Year Step 1; 2015-16 School Year - To Be Determined.

(2) Regina Teutsch, Director of Curriculum & Instruction

Term: August 1, 2014 – June 30, 2016

Duties: As set forth within the job description, further assigned by the Superintendent, and/or amended/ revised by the Board.

Salary: Benefits hereby granted as stated with the Board of Education Administrative Salary Schedule C, Certificated Administrators (Non-Grandfathered) – 52 weeks, 260-day contract,

2014-15 School Year Step 1; 2015-16 School Year - To Be Determined.

- c. Appointment – Certificated (To receive one-year contract for the 2014-2015 school year)

WHEREAS, a need exists for the services to be rendered by the person(s) herein named; and

WHEREAS, a vacancy exists for this employment action; and

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.07 and 3319.08, the following employment action is taken; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 the following employee(s) shall be directed and assigned.

- (1) Tarah Kerr, Art Education Teacher, Salary Table A, Step B-01, Limited Contract, effective the 2014-15 school year (Replacement position)
- (2) Laurie Liguori, Special Education Teacher, Salary Table A, Step B-10, Limited Contract, effective the 2014-15 school year (Replacement position)
- (3) Cara Meadows, Special Education Teacher, Salary Table A, Step M-09, Limited Contract, effective the 2014-15 school year (Replacement position)

- d. Resignation – Certificated – Personal

WHEREAS, the employee(s) herein named have requested to be released from his/her employment contract as specified at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.15, the resignation from regular contract is accepted at the effective date indicated.

- (1) Jeffrey Novak, Supervisor of Special Education, resignation effective the close of the day, July 27, 2014.
- (2) Melissa Raptis, Art Education Teacher, resignation effective the close of the day, August 19, 2014.

e. Appointments – Certificated – Hourly Employment (2014-15 School Year)

WHEREAS, to prepare for temporary, as needed, casual, on-call hourly certificated personnel to provide educational services for students; and

WHEREAS, such temporary, as needed, casual, on-call employment preparation is needed for only the dates specified not to extend beyond the current school year.

NOW, THEREFORE, BE IT RESOLVED under the provision of ORC 3319.07 and 3319.08, the following employment action is taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED that under the provisions of ORC 3319.01, such employees shall be directed and assigned.

- (1) Supplemental Contracts for Home Instruction, effective 08/01/2014 through 06/30/2015, \$24.21 per an hour, on an as needed basis, to be paid through Fund #001 (Recommended by W. Hartzell, Special Education)

Jodi Beachy
Kathleen Berlin-Bates
Christopher Lowry
Shelley Wonders

- (2) Supplemental Contracts for Curriculum Development and Training, effective 07/01/2014 through 06/30/2015, \$24.21 per an hour, on an as needed basis, to be paid from BBITA, Fund #001 (Recommended by R. Teutsch, Curriculum & Instruction)

Robert Cowell
Patricia Fisher
Natasha Galbraith
Natalie Grayson
Jennifer Holbrook
Nancy Hripko
Kelly Hutchison
Jacqueline Lawrence

Terri Leone
 Sylvia Littleton
 Danielle Mailach
 Julie McConnell
 Shari Munno
 Caren Purcell
 Michelle Rodgers
 Jacquelyn Sabatino
 Erikka Sampson
 Aadrian Thomas
 Meghan Watson
 Christopher Wilson
 Paula Yauger
 Karen Zagorec

f. Extended Time Supplemental Contract(s) (one-year contract, 2014-2015 school year)

WHEREAS, ORC 3319.07 and 3319.08 provide for the employment of certificated (non-administrative) person(s) for supplemental duties; and

WHEREAS, the certificated person(s) herein named are acceptable to the administration for the extended time supplemental contract duties specified.

NOW, THEREFORE, BE IT RESOLVED, under the provision of ORC 3319.07 and 3319.08, the following employment actions are taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 such employee(s) shall be directed and assigned. (Recommended by M. Leiby, State/Federal Programs & Technology)

- (1) Ronald Cvengros, Administrative Support/Testing, Salary: Daily rate times one (1) days as needed, M-32, Salary Table A.
- (2) Paula Yauger, District Literacy Coach/Data Analysis, Salary: Daily rate times twenty (20) days as needed, M-11, Salary Table A.

g. Employment – Certificated (current regular employee) Co-Curricular year) (2014-15 school year)

WHEREAS, the following co-curricular positions have been offered to the certificated employees of this school district; and

WHEREAS, the following certificated, current, regular employees have applied, meet appropriate standards adopted by the state board of education and are acceptable to the administration; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.08, the following persons are employed for one school year, on a limited contract, for the pupil activity program as indicated. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these persons shall not be re-employed to perform this same duty for the ensuing school year. The supplemental limited contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year. (Recommended by W. Nicholson, Athletic Director.)

High School Athletics:

- (1) Thomas Burd – Golf (Boys), High School – Warren G. Harding High School, Code #50, Index 7.0, Salary Table B.
- (2) Jenna McCarty – Golf (Girls), High School – Warren G. Harding High School, Code #51, Index 7.0, Salary Table B.

CLASSIFIED:

h. Retirement – Classified

WHEREAS, the following employee(s) have worked or received working credit qualifying for retirement; and

WHEREAS, the employee(s) have requested to be released from all contracts of employment by way of resignation at the effective date indicated.

NOW, THEREFORE BE IT RESOLVED, under the provisions of ORC 3319.081, the resignation is accepted.

BE IT FURTHER RESOLVED that the Board of Education commends the public service rendered, commitment to young people, and loyalty to the schools and community; and

BE IT FINALLY RESOLVED that this resignation is accepted with regret, but with the best wishes and sincere appreciation.

- (1) Wendy Miller, Substitute Food Service Worker, Salary Table M, effective the close of the day 07/18/14.

i. Leave of Absence – Classified

WHEREAS, ORC 3319.13 requires that employees be granted a leave of absence upon their request for reasons of illness or disability and permits leaves of absence for other reasons as approved by the Warren City Board of Education; and

WHEREAS, ORC 3319.13 requires that upon return to work the employee on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.13, the following leave is recognized and granted for the medical condition of the employee and for the approximate dates indicated.

- (1) Stanley Gregory, Preventative Maintenance Technician, Salary Table D, effective 07/23/14.
- (2) Linda Gimbel, Special Education, Secretary-Special Education, Speech/Language/Psychologist and Pathologist, Salary Table E, effective 08/14/14.

j. Substitute Employment Additions – Classified

WHEREAS, to prepare for temporary absences of classified personnel for whom temporary, casual, as needed, on-demand, on-call replacements (substitute personnel) may be needed to provide support services in conjunction with the management and control of the schools; and

WHEREAS, ORC 3313.47 grants authority for the Board to employ personnel on such a temporary, casual, as needed, on-demand, on-call substitute basis.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.47 the following employment action is taken and such name(s) shall be added to the approved list of substitute personnel.

- (1) Tamara Washington, Substitute Food Service, effective 08/10/14.
- (2) Lyndsay Greathouse, Substitute Night Janitor, effective 07/28/14.

k. Change in Classification - Classified

WHEREAS, the following change of employee classifications are made for the benefit of the District.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.01, the following change in employee working classifications are made as of the date indicated.

BE IT FURTHER RESOLVED, under the provisions of ORC 3317.12, the employees shall be compensated at the established wage rate as indicated on the Board of Education adopted salary schedule; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, the employees shall be assigned and directed.

- (1) Susan Manusakis, from Secretary I Student Services, Salary Table E, to Secretary to Athletic Director, Salary Table E, effective 07/23/14.
- (2) Dalene Behlke, from Office Clerk, Teaching & Learning, Salary Table E, to Secretary 1 – Student Services, Salary Table E, effective 08/01/14.

l. Classified Temporary Employment

WHEREAS, a temporary, limited, on-demand need exists for the services to be rendered by the persons herein named.

NOW, THEREFORE, BE IT RESOLVED, that the temporary, on demand employment action as herein described and limited is hereby made; and

BE IT FURTHER RESOLVED that following the employment date herein specified, such employment is terminated without prejudice toward the person(s) concerned.

- (1) The following person is to be given a supplemental contract to process curriculum materials on a part-time, as needed basis. To be paid from BBITJ, SCC# 0000 Funds. (Recommended by Teaching & Learning Program)

Beginning:	07/01/14
Ending:	06/30/15
Salary:	\$8.76 per hour

Fran Nolan

m. Employment—Classified Co-curricular 2014-2015 School Year

WHEREAS, the following co-curricular positions have been offered to the certificated employees of this school district with no acceptable responses; and

WHEREAS, the following co-curricular positions have been offered to or advertised to attract certificated persons not currently employed by this school district with no acceptable responses; and

WHEREAS, the non-certificated individuals herein recommended have been determined to meet the standards adopted by the state board; and

WHEREAS, persons employed for coaching positions are required to submit verification of completion of CPR and Sports Medicine Clinic certification.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.53, the following persons are employed for a period of not more than one school year at the same salary/wage (Salary Table B) offered to certificated persons for the pupil activity program as indicated. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

- (1) Supplemental Contract approved at the June 27, 2014 Board Meeting, **MOTION NO. 06-2014-173**, Classified Co-Curricular Supplemental Contract, Item No. 13, Thomas R. Mikesell, Head Ninth Grade Football Coach, High School (Boys), Warren G. Harding High School, Salary Table B, Code #49, Index 16.0, 50% of contract, be **RESCINDED**.

- (2) Dante Campbell, Code #48, Index 16.0, Salary Table B, Assistant Football Coach, High School, Warren G. Harding High School (Boys), (91% of contract).
- (3) Charmaine Charles, Code #91, Index 8.0, Salary Table B, 7th Grade Cheerleading Advisor, Middle School (Girls), (100% of contract).
- (4) Charmaine Charles, Code #92, Index 8.0, Salary Table B, 8th Grade Cheerleading Advisor, Middle School (Girls), (100% of contract).
- (5) Andre Clarke, Sr., Code #107, Index 8.0, Salary Table B, 7th Grade Head Football Coach, Middle School (Boys), (25% of contract).
- (6) Andre Clarke, Sr., Code #109, Index 4.0, Salary Table B, 8th Grade Assistant Football Coach, Middle School (Boys), (100% of contract).
- (7) James Parry, Code #48, Index 16.0, Salary Table B, Assistant Football Coach, High School (Boys), Warren G. Harding High School, (91% of contract).
- (8) Tony Reed, Code #49, Index 16.0, Salary Table B, 9th Grade Football Coach, High School (Boys), Warren G. Harding High School, (50% of contract).
- (9) Jason Stouffer, Code #49, Index 16.0, Salary Table B, 9th Grade Head Football Coach, High School (Boys), Warren G. Harding High School, (50% of contract).
- (10) Tilden Tatebe, Code #54, Index 11.2, Salary Table B, Soccer Coach, High School (Boys), Warren G. Harding High School, (100% of contract).
- (11) Nadine Zajaczkowski, Code #71, Index 5.6, Salary Table B, Assistant Volleyball Coach, High School (Girls), Warren G. Harding High School, (100% of contract).

AC _____ RF _____ JL _____ PL _____ RP _____

*Executive Session is a private conference between the members of the Board of Education from which the public is excluded. Because Executive Session is confidential and closed to public view, there are limitations on the use of Executive Session. Executive Session can be used for the following:
 Consideration of Appointment, Employment, Promotion etc. of Employees
 Conference with an Attorney Involving Pending Legal Action
 Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
 Preparing for, Conducting or Reviewing Negotiations with Employees
 Matters Required to be Kept Confidential by State or Federal Law*

4. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at _____ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

AC _____ RF _____ JL _____ PL _____ RP _____

5. Reconvened Board Meeting - _____ p.m.

6. Adjournment - _____ p.m.

AC _____ RF _____ JL _____ PL _____ RP _____

SC:tep
08/01/2014