AGENDA
Board of Education
Warren City School District
Special Meeting – June 10, 2014
Administration Building, Harriet T. Upton Room



This meeting is a meeting of the Warren City Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

| Call to Ord | der |
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| 2. R | Roll Call b | y Approved | Rotation |
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Mrs. Baldwin-Amorganos, Mr. Coleman, Mr. Faulkner, Mrs. Limperos, Mrs. Patterson

| 3. | Adoption of Agenda |
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| RBA | ΔC | RF | PI | RP |
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Superintendent's Recommendations

1. <u>Salary Table C, Certificated Administrators – Less than 52 Weeks</u>

It is recommended the resolution listed below adopting Salary Table C, Certificated Administrators – Less than 52 Weeks, be approved as submitted with changes as indicated.

WHEREAS, the Warren City Board of Education is committed to fair and equitable salary and benefits to all employees regardless of the representation or non-representation in formal labor organizations.

NOW, THEREFORE, BE IT RESOLVED that the Warren City Board of Education adopt Salary Table C, Certificated Administrators – Less than 52 Weeks, EXHIBIT A, (pp. 20 - 23), effective July 1, 2014 through June 30, 2017.

| RBA | AC | RF | PI | RP | |
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2. <u>Salary Table C, Certificated Administrators – 52 Weeks</u>

It is recommended the resolution listed below adopting Salary Table C, Certificated Administrators – 52 Weeks, be approved as submitted with changes as indicated.

WHEREAS, the Warren City Board of Education is committed to fair and equitable salary and benefits to all employees regardless of the representation or non-representation in formal labor organizations.

NOW, THEREFORE, BE IT RESOLVED that the Warren City Board of Education adopt Salary Table C, Certificated Administrators – 52 Weeks, <u>EXHIBIT B</u>, (pp. 24 - 26), effective July 1, 2014 through June 30, 2017.

| RBA | AC | RF | PL | RP | |
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3. <u>Salary Table J, Classified Supervisory Employees</u>

It is recommended the resolution listed below adopting Salary Table J, Classified Supervisory Employees, be approved as submitted with changes as indicated.

WHEREAS, the Warren City Board of Education is committed to fair and equitable salary and benefits to all employees regardless of the representation or non-representation in formal labor organizations.

NOW, THEREFORE, BE IT RESOLVED that the Warren City Board of Education adopt Salary Table J, Classified Supervisory Employees, <u>EXHIBIT C, (pp. 27 - 28)</u>, effective July 1, 2014 through June 30, 2017.

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4. Salary Table K, Exempt Classified Employees

It is recommended the resolution listed below adopting Salary Table K, Exempt Classified Employees, be approved as submitted with changes as indicated.

WHEREAS, the Warren City Board of Education is committed to fair and equitable salary and benefits to all employees regardless of the representation or non-representation in formal labor organizations.

NOW, THEREFORE, BE IT RESOLVED that the Warren City Board of Education adopt Salary Table K, Exempt Classified Employees, <u>EXHIBIT D</u>, (pp. 29 - 30), effective July 1, 2014 through June 30, 2017.

| RBA | AC | RF | PL | _ R | P |
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5. <u>Salary Table L – Classified Non-Supervisory & Grant Funded Schedule</u>

It is recommended the resolution listed below adopting Salary Table L, Classified Non-Supervisory & Grant Funded Schedule, be approved as submitted with changes as indicated.

WHEREAS, the Warren City Board of Education is committed to fair and equitable salary and benefits to all employees regardless of the representation or non-representation in formal labor organizations.

NOW, THEREFORE, BE IT RESOLVED that the Warren City Board of Education adopt Salary Table L, Classified Non-Supervisory & Grant Funded Schedule, EXHIBIT E, (pp. 31 - 32), effective July 1, 2014 through June 30, 2017.

| RBA | AC | RF | PL | RP | |
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6. <u>Personnel Recommendations</u>

It is recommended the resolution listed below regarding personnel items (a. and k.) be approved as submitted.

CERTIFICATED:

a. Administrative Contract Appointment

WHEREAS, the Board of Education of each school district may appoint one or more assistant superintendents and other administrators as necessary; and

WHEREAS, the Board of Education of each city, exempted village, and local school district shall employ principals for all high schools and for such other schools as the board designates, and those boards may appoint assistant principals for any school; and

WHEREAS, prior to taking action to renew or non-renew the employment contract of an administrator or supervisor (except superintendent), the board shall notify such employee of the date the contract expires and that an executive session with the board may be requested to discuss the renewal or non-renewal of the contract; and

WHEREAS, the Board of Education may reemploy an administrator or supervisor during the period beginning on the first day of July of the calendar year immediately preceding the year of expiration of employment and ending on the last day of June of the year the employment contract expires.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.02, the person herein named is hereby appointed and employed for the term indicated and compensated according to her placement on the Board of Education adopted Administrative Salary Schedule commensurate with her training and experience. This employment is contingent on a satisfactory criminal records check as required by law and the individual named below shall be deemed employed only on a conditional basis until the satisfactory check has been performed.

(1) Sandra Williams, Assistant High School Principal, Warren G. Harding High School

Term: July 28, 2014 – June 30, 2016

Duties: As set forth within the job description, further assigned by the Superintendent, and/or amended/revised by the Board.

Salary: Benefits hereby granted as stated with the Board of Education Administrative Salary Schedule C, Certificated Administrators – Less than 52 weeks, 216-day contract, 2014-15 School Year Step 1; 2015-16 School Year - To Be Determined.

b. Resignation – Certificated – Personal

WHEREAS, the employee herein named has requested to be released from her employment contract as specified at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.15, the resignation from regular contract is accepted at the effective date indicated.

(1) Markie Pozzuto, Middle Childhood Education Teacher, resignation, effective the close of the day, 08/20/2014.

c. Appointments – Certificated – Hourly Employment (2013-14 School Year)

WHEREAS, to prepare for temporary, as needed, casual, on-call hourly certificated personnel to provide educational services for students; and

WHEREAS, such temporary, as needed, casual, on-call employment preparation is needed for only the dates specified not to extend beyond the current school year.

NOW, THEREFORE, BE IT RESOLVED under the provision of ORC 3319.07 and 3319.08, the following employment action is taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED that under the provisions of ORC 3319.01, such employees shall be directed and assigned.

(1) Supplemental Contracts for Third Grade Summer Reading Support Academy, 06/16/2014 through 07/10/2014, \$23.85 per hour, as needed, through 06/30/2014; \$24.21 per hour, as needed, effective

07/01/2014, to be paid from Fund #001, BBITA (Recommended by S. Chiaro, Associate Superintendent)

<u>Lead Teachers</u> <u>Teachers</u>

Katherine Kish Mary Jo Altobelli Alison Funtik Joshua Guthrie

Heather Hathaway

Kelly Jadue

Roseann McCracken

Mesa Morlan Tina Noble Victoria Rush Lorena Schroeder Samantha Wiesen

To include:

Pre-Service Training: June 10, 2014

Time: 8:30 a.m. – 12:30 p.m.

(2) Supplemental Contract for the following Speech-Language Pathologist to complete student testing, assessments and reports for pre-school student that will be attending Warren City Schools as of the 2014-15 school year, effective 06/02/2014 through 06/06/2014, \$23.85 per an hour, on an as needed basis, to be paid from Fund #516, SCC 9410 (Recommended by T. Verespej, Special Education)

Kimberly Armstrong

(3) Supplemental Contract for the following Warren G. Harding Special Education – Case Manager to complete required special education paperwork, effective 06/02/2014 through 06/06/2014, \$23.85 per an hour, on an as needed basis, to be paid from Fund #516, SCC 9410 (Recommended by T. Verespej, Special Education)

Amy Clementi

(4) Supplemental Contract for the purpose of preparing and formalizing documents necessary for the Warren City School's Preschool and to assist with preschool registration/2014 Summer Jump Start program, effective 06/02/2014 through 06/30/2014, \$23.85 per an hour, on an as needed basis, to be paid from Title I Fund #572, SCC 9114, not to exceed \$1,600.00 (Recommended by R. Teutsch, State/Federal Programs and Technology)

Kelly Hutchison

(5) Supplemental Contract for the purpose of assisting with the preparation and implementation of the Third Grade Intervention/Summer Jump Start programs, effective 06/02/2014 through 06/30/2014, \$23.85 per an hour, on an as needed basis, to be paid from Title I, Fund #572, SCC 9114, not to exceed \$780.00 (Recommended by R. Teutsch, State/Federal Programs and Technology)

Jacqueline Lawrence Paula Yauger

(6) Supplemental Contracts for Curriculum Development and Training, effective 05/05/2014 through 06/30/2014, \$23.85 per an hour, on an as needed basis, to be paid from Fund #001, BBITA (Recommended by M. Watson, Teaching & Learning)

Judith Babik
Fredrick Benson
Robert Byrd
Kendra Godiciu
Krista Kohut
Lisa Scavnicky-Mamula
Megan Mussler
Melissa Raptis
Thomas Sewickley

d. <u>Appointments – Certificated – Hourly Employment (2014-15 School Year)</u>

WHEREAS, to prepare for temporary, as needed, casual, on-call hourly certificated personnel to provide educational services for students; and

WHEREAS, such temporary, as needed, casual, on-call employment preparation is needed for only the dates specified not to extend beyond the current school year.

NOW, THEREFORE, BE IT RESOLVED under the provision of ORC 3319.07 and 3319.08, the following employment action is taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the

Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED that under the provisions of ORC 3319.01, such employees shall be directed and assigned.

(1) Supplemental Contract for Third Grade Summer Reading Support Academy - OAA Testing, 07/07/2014 through 07/09/2014, \$24.21 per hour, as needed, to be paid from Fund #001, BBITA, not to exceed 15 hours (Recommended by S. Chiaro, Associate Superintendent)

Richard Lloyd

e. <u>Extended Time Supplemental Contract(s) (one-year contract, 2013-2014</u> school year)

WHEREAS, ORC 3319.07 and 3319.08 provide for the employment of certificated (non-administrative) persons for supplemental duties; and

WHEREAS, the certificated persons herein named are acceptable to the administration for the extended time supplemental contract duties specified.

NOW, THEREFORE, BE IT RESOLVED, under the provision of ORC 3319.07 and 3319.08, the following employment actions are taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 such employees shall be directed and assigned. (Recommended by S. Chiaro, Associate Superintendent)

- (1) Danielle Miller, Teacher on Special Assignment Technology, Salary: Daily rate times five (5) **additional** days as needed, B18-03, Salary Table A. (Total 25 days)
- f. <u>Supplemental Contracts SUMMER BAND PROGRAM 2014 (one-year contracts, 2014-2015 school year)</u>

WHEREAS, ORC 3319.07 and 3319.08 provide for the employment of certificated (non-administrative) persons for supplemental duties; and

WHEREAS, the certificated persons herein named are acceptable to the administration for the extended time supplemental contract duties specified.

NOW, THEREFORE, BE IT RESOLVED, under the provision of ORC 3319.07 and 3319.08, the following employment actions are taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 such employees shall be directed and assigned. (Recommended by R. Young, Band Director)

- (1) Reid Young, Band Director, Summer Band Program, not to exceed ten (10) weeks, as needed, five days per week, effective 06/03/2014 through 08/21/2014, Salary: \$653 per week, as needed, through 06/30/2014; \$661 per week, as needed, effective 07/01/2014, Salary Table B.
- (2) Daniel Carioti, Assistant Band Director, Summer Band Program, not to exceed six (6) weeks, as needed, five days per week, effective 07/08/2014 through 08/22/2014, Salary: \$561 per week as needed, Salary Table B.
- (3) Kevin Kifer, Assistant Band Director, Summer Band Program, not to exceed six (6) weeks, as needed, five days per week, effective 07/08/2014 through 08/22/2014, Salary: \$561 per week as needed, Salary Table B.
- (4) Robert Rollo, Assistant Band Director, Summer Band Program, not to exceed eight (8) weeks, as needed, five days per week, effective 06/23/2014 through 08/21/2014, Salary: \$553 per week, as needed, through 06/30/2014; \$561 per week, as needed, effective 07/01/2014, Salary Table B.
- (5) Sabrina Torres-Feeney, Assistant Band Director, Summer Band Program, not to exceed six (6) weeks, as needed, five days per

week, effective 07/08/2014 through 08/22/2014, Salary: \$561 per week as needed, Salary Table B.

- (6) Jessica Turner, Assistant Band Director, Summer Band Program, not to exceed six (6) weeks, as needed, five days per week, effective 07/08/2014 through 08/22/2014, Salary: \$561 per week as needed, Salary Table B.
- (7) The following named individuals are being employed for the 2014 Summer Band Program, effective 07/15/2014 through 08/16/2014, Salary and position as indicated.

Jenna McCarty – Majorette Instructor Salary: \$1,502

CLASSIFIED:

g. <u>Leave of Absence – Classified</u>

WHEREAS, ORC 3319.13 requires that employees be granted a leave of absence upon their request for reasons of illness or disability and permits leaves of absence for other reasons as approved by the Warren City Board of Education; and

WHEREAS, ORC 3319.13 requires that upon return to work the employee on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.13, the following leave is recognized and granted for the medical condition of the employee and for the approximate dates indicated.

(1) Thomas Pawcio, Janitor/Grounds Crew, Salary Table D, effective 05/06/14.

h. <u>Initial Regular Employment – Classified</u>

WHEREAS, a need exists for the services to be rendered by the person herein named; and

WHEREAS, such employee has rights, benefits and, shall be a member of the School Employees Retirement System, and shall be compensated according to Salary Table G. NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.081 and 3319.083, the following employment action is taken.

- (1) Linda Blakely, Food Service Helper, Warren G. Harding High School, Salary Table G, effective 05/19/14.
- (2) Sarah Williams, Food Service Helper, Warren G. Harding High School, Salary Table G, effective 05/20/14.

i. Substitute Employment Additions – Classified

WHEREAS, to prepare for temporary absences of classified personnel for whom temporary, casual, as needed, on-demand, on-call replacements (substitute personnel) may be needed to provide support services in conjunction with the management and control of the schools; and

WHEREAS, ORC 3313.47 grants authority for the Board to employ personnel on such a temporary, casual, as needed, on-demand, on-call substitute basis.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.47 the following employment action is taken and such name(s) shall be added to the approved list of substitute personnel.

(1) Jeffrey Myers, Journeymen Carpenter, (temporary hire), effective 05/05/14.

i. Classified Temporary Employment

WHEREAS, a temporary, limited, on-demand need exists for the services to be rendered by the persons herein named.

NOW, THEREFORE, BE IT RESOLVED, that the temporary, on demand employment action as herein described and limited is hereby made; and

BE IT FURTHER RESOLVED that following the employment date herein specified, such employment is terminated without prejudice toward the person(s) concerned.

(1) The following individual(s) are to be given supplemental contracts to perform parking attendant duties for the graduation ceremonies the evening of 05/22/14, at a rate of \$20.00 per hour to be paid from the General Fund #001. (Recommended by D. Capers, W. G. Harding High School Principal)

Sandy Andrews

(2) The following individuals are to be given supplemental contracts for materials processing as needed, June 1, 2014 through June 30, 2015. At a rate of \$8.63 per hour, to be paid from Fund BBITJ SCC# 0000. (Recommended by M. Watson, Teaching and Learning)

Lynette Allen Fran Nolan Denise Theisler

(3) Food Service Summer Program (Recommended by L. Postlethwait, Food Service)

Dates: 06/01/14 through 08/31/14 Fund: Food Service Fund 006

Salary: Current Rate plus \$1.00 per hour reimbursement for

travel expenses.

Helpers

Lynette Allen Rhonda Landman
Roberta Bellish Patricia Limber
Gloria Berresford Gloria Liptrot
Linda Blakely Julie Lowry

Amber Bland Angela McCollough
Robert Blose Angela McKinnon
Camilla Butler Teajuanna McKinnon

Cheryl Brown Monique Mark Kassia Calbert Geraldine Marsh Christine Calloway Tracey Murphy Kimberly Calvert **Eutona Nance** Elizabeth Carnahan Kelly Palmer JoAnn Parkhurst **Emily Carnahan** Ashante Fisher-Kirksey Janice Pearson LaQuisha Franklin Theresa Percich

Megan Guliano
Jodi Gump
Brandon Harcarick
Thomas Harcarick
Billie Humphrey
Tia Phillips
Julia Rogers
Katelyn Shafer
Bonnie Stephens
Vicky Straw

Billie Humphrey Vicky Straw
Michelle Johnston Jan Valesky
Kathy Kardassilaris Sarah Williams

Patricia Kirksey Kimberly Wolfe Jacquelyn Korecki

(4) Maintenance Summer Cleaning

Dates: 06/09/14 through 08/31/14

Fund: General Fund Salary: \$11.46 per hour

Diane Davis
Tammy Irwin
Rheyana Johnson
Nailah Shaw
Laurie Springer
Odetta Weber
Brenda Wolfram
Lavonda Wright

k. <u>Supplemental Contracts Classified - SUMMER BAND PROGRAM 2014</u> (one-year contracts, 2014-2015 school year)

WHEREAS, ORC 3319.07 and 3319.08 provide for the employment of classified (non-administrative) persons for supplemental duties; and WHEREAS, the classified person(s) herein named are acceptable to the administration for the extended time supplemental contract duties specified.

NOW, THEREFORE, BE IT RESOLVED, under the provision of ORC 3319.07 and 3319.08, the following employment actions are taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these classified person(s) shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 such classified person shall be directed and assigned. (Recommended by W. Nicholson, Athletic Director & R. Young, Band Director)

(1) The following named individual(s) are being employed for the 2014 Summer Band Program, effective 07/15/2014 through 08/16/2014, Salary and position as indicated.

Alexandria Limperos - Flagline Instructor Amount: \$1,502.00

| RBA | AC | RF | PL | RP |
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Board's Recommendations

1. <u>Case No. 2012 CV 02582 Michael Prokop vs. Angela Desai Human Resource Director for the Warren City Schools</u>

It is recommended the resolution listed below, be approved as submitted.

WHEREAS, Michael Prokop ("Prokop") filed a lawsuit against the Board of Education and its Director of Human Resources, Angela Desai ("Desai"), in the Trumbull County Court of Common Pleas, Case No. 2012 CV 02582; and

WHEREAS, Prokop previously dismissed his claims against the Board without prejudice; and

WHEREAS, the Board continued to provide a defense for Desai; and

WHEREAS, Prokop and Desai wish to settle Prokop's claims;

WHEREAS, the terms of proposed settlement include Prokop releasing all claims he brought or could have brought against Desai, the Board, Board Members, and their employees and agents, in exchange for payment of Ten Thousand Dollars (\$10,000.00); and

WHEREAS, the Board, without admitting any wrongdoing by Desai, the Board, any Board Member, or any of their employees or agents, wishes to approve the proposed settlement and release of claims in order to bring the dispute to a full and final conclusion without further expense of litigation;

NOW THEREFORE, BE IT RESOLVED, that the Board approves the payment of Ten Thousand Dollars (\$10,000.00) by the Board's insurer to Prokop and his spouse as full and final settlement of Prokop's claims against the Board, Board Members in their official and individual capacities, Desai, and each of their heirs, executors, administrators, beneficiaries, officials, officers, employees, agents, servants, representatives, attorneys, successors, and assigns, including such claims as were brought or which could have been brought, in exchange for a full and complete release by Prokop, his spouse, and their heirs, executors, administrators, beneficiaries, successors, and assigns, of any and all claims brought by Prokop and his spouse, or which could have been brought, as of the time of the execution of the document releasing the Prokops' claims; and

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of the Board of Education of the Warren City School District concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its

| committees that resulted in | n such forma | al action were | e in meetings | s open to the |
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| public, when required by including O.R.C. 121.22. | law, in full o | compliance w | vith all legal | requirements, |
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RBA _____ AC ____ RF ____ PL ___ RP ____

Executive Session is a private conference between the members of the Board of Education from which the public is excluded. Because Executive Session is confidential and closed to public view, there are limitations on the use of Executive Session. Executive Session can be used for the following: Consideration of Appointment, Employment, Promotion etc. of Employees Conference with an Attorney Involving Pending Legal Action Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding Preparing for, Conducing or Reviewing Negotiations with Employees

Matters Required to be Kept Confidential by State or Federal Law

4. Executive Session

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| | Α. | | | | | on, etc. of Employees |
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| | C. | | ration of the Pu at Competitive | • | erty for Public I | Purposes or Sale of |
| | D. | Preparing | g for, Conducti | ng, or Reviewir | ng Negotiations | with Employees |
| | E. | Matters F | Required to be | Kept Confident | tial by State or | Federal Law |
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| | RBA _ | | AC | RF | PL | RP |
| 5. | Recor | nvened Bo | oard Meeting - | p.m. | | |
| 6. | <u>Adjou</u> | <u>ırnment</u> | p.m. | | | |
| | RBA _ | | AC | RF | PL | RP |

MN:tep 05/29/2014