

AGENDA  
Board of Education  
Warren City School District  
**Regular Meeting** – February 3, 2015 – 6:00 p.m.  
Administration Building, Harriet T. Upton Room



*This meeting is a meeting of the Warren City Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participating during the meeting, as indicated in Agenda Item No. 5.*

1. Call to Order

2. Roll Call by Approved Rotation

Mr. Coleman, Mr. Faulkner, Mr. Lacy, Mrs. Limperos, Mrs. Patterson

3. Communications

4. Adoption of Agenda

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

5. Recognition of Speaker(s)
6. Treasurer's Report
7. Superintendent's Report
  - A. Dante Capers, WGH Principal – CBI Program
  - B. Sargent Joe Kistler, WPD – School Safety Grant
  - C. Mike Wasser, Exec. Director of Business Operations – Monroe Alternative Education Opportunities
  - D. Wendy Hartzell, Associate Superintendent – Uniform Dress Code
  - E. Jenn Myers, Exec. Director of Special Education – Special Education Opportunities
8. Board of Education Committee Reports
  - A. Athletics *(Andre Coleman and Bob Faulkner)*
  - B. Finance Advisory *(Andre Coleman and John Lacy)*
  - C. Board Policies and Guidelines *(Regina Patterson)*
  - D. Legislative Liaison *(Patti Limperos and Regina Patterson)*
  - E. TCTC Board Representative *(Bob Faulkner)*
  - F. Urban Commission *(Patti Limperos and Regina Patterson)*
9. Old Business
10. New Business

**Treasurer's Recommendations**

**Superintendent's Recommendations**

- 1. Revised Times, Dates, and Location for Regular Board Meetings for Calendar Year 2015

It is recommended the resolution listed below revising board meeting times, dates, and location for calendar year 2015 be approved as submitted in EXHIBIT A (p. 4a).

WHEREAS, the Warren City Board of Education established the times, dates, and locations of its regular board meetings at its January 6, 2015 Organizational Meeting MOTION NO. 01-2015-06 (EXHIBIT 15-01); and

WHEREAS, changes may be made or additional meetings called if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.15, the Warren City School District Board of Education shall hold its calendar year 2015 regular meetings as specified in the Exhibit.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

2. Field Trip

It is recommended the resolution listed below regarding field trip (a. through c.) be approved as submitted.

WHEREAS, the Board of Education has adopted a policy which requires the Board to approve field trips and other District-sponsored trips which are planned to keep students out of the District overnight or longer; and

WHEREAS, Board Policy 2340 further recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools; and

WHEREAS, Board Policy 2340 requires proper planning to ensure such trips are educationally sound and address the issue of safety and welfare of students, teachers, and chaperons; and

WHEREAS, the following field trip has been recommended and written confirmation has been received that the field trip has been planned and will be executed per Board Policy and Rules and Regulations.

NOW, THEREFORE, BE IT RESOLVED that the following field trip be approved:

- a.     Destination:                     California University of Pittsburgh, California,  
                                                   Pennsylvania  
           Class/Group:                     Robotics, FIRST Team Participants  
           Dates of Trip:                    March 5, 2015 returning March 7, 2015  
           Principal:                         Dante Capers, WGH Principal  
           Sponsor:                         Greg Christman  
           Cost:                             \$108.00 per student.  
           Funding:                         Warren City Schools Account AFP98 and SA222;  
                                                   and  
                                                   First Robotics Parent Booster Organization  
           Purpose of Trip:                 Greater Pittsburgh Regional FIRST Robotics  
                                                   Competition. Students will develop academic and  
                                                   work related skills within a competitive environment.
- b.     Destination:                     Wolstein Center, Cleveland, Ohio  
           Class/Group:                     Robotics, FIRST Team Participants  
           Dates of Trip:                    March 26, 2015 returning March 28, 2015  
           Principal:                         Dante Capers, WGH Principal  
           Sponsor:                         Greg Christman  
           Cost:                             \$122.00 per student.  
           Funding:                         Warren City Schools Account AFP98 and SA222;  
                                                   and

Purpose of Trip: First Robotics Parent Booster Organization  
Buckeye Regional FIRST Robotics Competition.  
Students will develop academic and work related skills within a competitive environment.

- c. Destination: Cintas Arena, Cincinnati, Ohio
- Class/Group: Robotics, FIRST Team Participants
- Dates of Trip: April 2, 2015 returning April 4, 2015
- Principal: Dante Capers, WGH Principal
- Sponsor: Greg Christman
- Cost: \$70.00 per student.
- Funding: Warren City Schools Account AFP98 and SA222;

Purpose of Trip: First Robotics Parent Booster Organization  
Queen City Regional FIRST Robotics Competition.  
Students will develop academic and work related skills within a competitive environment.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

3. Acceptance of Gifts

It is recommended the resolution listed below regarding acceptance of gifts be approved as submitted.

WHEREAS, the gifts, as briefly herein described, have been offered to the Warren City School District; and

WHEREAS, the Board has the statutory authority to accept such gifts providing such acceptance does not remove any portion of the public schools from the control of the Board.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby accepts the gifts.

BE IT FURTHER RESOLVED, under the provisions of ORC 3313.47, the Board hereby declares that acceptance of the gifts does not at this time remove any portion of the public schools from the control of the Board; and

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of the gifts and the remembrance of this school district and its students.

Benefactors	Brief Description of Gifts and/or Services	
Anonymous Donor	WGH WSCN Monetary Donation Value: \$1,000.00	[1]
Anonymous Donor	WGH Quiz Bowl Team Monetary Donation Value: \$1000.00	[1]

[1] To be used to support the students at Warren G. Harding High School.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

4. Tuition Reimbursement

It is recommended the resolution listed below for tuition reimbursement be approved as submitted.

WHEREAS, the master working agreements between various bargaining units and the Warren City Board of Education provide for tuition reimbursement for qualified staff; and

WHEREAS, the following employees have submitted proper verification qualifying them for tuition reimbursement in the amounts indicated.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.071, tuition reimbursement is approved as indicated and shall be so made:

Certificated – 2014-2015 School Year:

BERO, Stephen	\$ 25.00
DEJULIO, Danielle	\$ 400.00
KUNTZMAN, Kelly	\$ 25.00
MARCIANO, Stacy	\$ 25.00
STINER, Matthew	\$ 400.00
ZAGOREC, Karen	\$ 25.00

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_



5. Personnel Recommendations

It is recommended the resolution listed below regarding personnel items (a. through j.) be approved as submitted.

CERTIFICATED:

a. Appointment – Certificated (To receive one-year contract for the 2014-2015 school year)

WHEREAS, a need exists for the services to be rendered by the person(s) herein named; and

WHEREAS, a vacancy exists for this employment action; and

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.07 and 3319.08, the following employment action is taken; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 the following employee(s) shall be directed and assigned.

- (1) Lisa Hollendonner, Special Education Teacher, Salary Table A, Step M-03, Limited Contract, effective 02/09/2015 and for the remainder of the 2014-15 school year.

b. Appointment – Certificated (To receive one-year contract for the 2015-2016 school year)

WHEREAS, a need exists for the services to be rendered by the person(s) herein named; and

WHEREAS, a vacancy exists for this employment action; and

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.07 and 3319.08, the following employment action is taken; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01 the following employee(s) shall be directed and assigned.

- (1) Matthew Lehman, Special Education Teacher, Salary Table A, Step M-06, Limited Contract, effective the 2015-16 school year. (Replacement Position)

c. Resignation – Certificated – Personal

WHEREAS, the employees herein named has requested to be released from his/her employment contract as specified at the effective date indicated.

NOW, THEREFORE, BE IT RESOLVED that under the provisions of ORC 3319.15, the resignation from regular contract is accepted at the effective date indicated.

- (1) Sidney Glover, Special Education Teacher, resignation effective the close of the day, 02/04/2015.
- (2) Mindy Ritzler, PE/Health Teacher, resignation effective the close of the day, 08/19/2014. (From Leave of Absence without Pay or Benefits)
- (3) Elizabeth Stawiski, Building Substitute Teacher, resignation effective the close of the day, 01/23/15.

d. Leave of Absence – Certificated

WHEREAS, ORC, 3319.13 requires that employees be granted leaves of absence upon their request for reasons of illness or disability and permits leaves of absence for other reasons as approved by the Master Contract between the Warren City Board of Education and the Warren Education Association; and

WHEREAS, ORC 3319.13 requires that upon return to work the employees on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provision of ORC 3319.13, the following leave is recognized and/or granted for the dates indicated.

- (1) Alison Funtik, Special Education Teacher, Leave of Absence, effective 01/13/2015.
- (2) Brianna Morgan, PE/Health Teacher, Leave of Absence, effective 01/22/2015.
- (3) Rebecca Wilson, Special Education Teacher, Leave of Absence, effective 12/17/2014.
- (4) Rebecca Wilson, Special Education Teacher, Leave of Absence, Without Pay or Benefits, effective 01/21/2015.

e. Appointments – Certificated – Hourly Employment (2014-15 School Year)

WHEREAS, to prepare for temporary, as needed, casual, on-call hourly certificated personnel to provide educational services for students; and

WHEREAS, such temporary, as needed, casual, on-call employment preparation is needed for only the dates specified not to extend beyond the current school year.

NOW, THEREFORE, BE IT RESOLVED under the provision of ORC 3319.07 and 3319.08, the following employment action is taken. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

BE IT FURTHER RESOLVED that under the provisions of ORC 3319.01, such employees shall be directed and assigned.

- (1) Supplemental Contracts for the purpose of providing instruction in the Third Grade After School Intervention Program at each PK-8 School, effective 01/20/2015 through 04/23/2015, \$24.21 per an hour, on an as needed basis, to be paid through Title I Fund #572, SCC 9115, not to exceed \$3,000.00 (Recommended by M. Leiby, State & Federal Programs and Technology)

**Jefferson**  
 Jarod Anda  
 Megan Francisco  
 Nina Vaughn  
 Tina Noble

**Lincoln**  
 Laura Crank  
 Lora DeToro

**McGuffey**  
 Denise Delaquila

**Willard**  
 Ashley Goff

- (2) Supplemental Contract for Warren Youth Fitness Challenge, for services of Site Coordinator, Grades 6-8 at the McGuffey PK-8 School, effective 01/15/2015 through 06/30/2015, \$24.21 per an hour, on an as needed basis, to be paid from Fund #007, SCC 9510 (Recommended by J. Merolla, Community Outreach/Grant Development)

Jill Redmond

- (3) Supplemental Contract for the 21<sup>st</sup> Century Community Learning Afterschool Program, for service of Teacher, Grades 6-8 at the Willard and Jefferson PK-8 Schools, \$24.21 per an hour, on an as needed basis, to be paid from 21<sup>st</sup> CCLC Fund #599, SCC 9115 (Recommended by J. Merolla, Community Outreach/Grant Development)

Cheyenne Burns

- (4) Supplemental Contracts for the purpose of providing instruction in the High School Afterschool Intervention Program, effective 02/02/15 through 05/22/15, \$24.21 per an hour, on an as needed basis, to be paid from Title I Fund #572, SCC 9115, not to exceed \$1,800.00 each (Recommended by M. Leiby, State & Federal Programs and Technology)

Leigh Arvin  
 Marc Bjelac  
 Logan Hileman  
 Carol Holmes-Chambers  
 James Keagy  
 Sherri Mayoros  
 Jenna McCarty  
 Val Jean Pace  
 Kristy Thornton  
 Carol Wilson

- (5) The following Supplemental Contracts approved at the regular meeting held on November 18, 2014, **MOTION NO. 11-2014-268**, Section e., Appointments – Certificated – Hourly Employment 2014-15 School Year, Item No. 5 be **AMENDED** as follows: Supplemental Contracts for the purpose of attending a monthly district preschool meeting, training, Step Up to Quality preparation for site visit, effective 11/03/2014 be changed to **09/03/2014** through 04/30/2015, \$24.21 per an hour, on an as needed basis, to be paid from ECE Fund #439, SCC 9115, ECEX Fund #439, SCC 9125, not to exceed 16 hours (Recommended by M. Leiby, State & Federal Programs and Technology)

Rachel Brent  
 Stephanie Gilligan  
 Kelly Hutchison  
 Jessica Logan  
 Leslie Readman  
 Denise Roberts  
 Brandi Shrock

- f. Substitute Teacher Appointment(s) (2014-15 School Year) \$80.00 per day, base salary per the Board approved Substitute Teacher Salary Schedule, (as needed)

WHEREAS, to prepare for temporary absences of certificated personnel for whom temporary, casual, as needed, on-call replacements (substitute teachers) may be needed to provide educational services for students; and

WHEREAS, the Board of Education has the authority to employ eligible personnel on such temporary, casual, as needed, on-call substitute basis. Pursuant to the provisions of Section 3319.11, Ohio Revised Code, these teachers shall not be reemployed to perform these supplemental contract duties for the ensuing school year. The supplemental contract shall state that the Board of Education gives notice of non-reemployment for the ensuing school year.

NOW, THEREFORE, BE IT RESOLVED that the following employment action(s) are taken.

These teacher(s) are to remain on our substitute lists for the current school year unless notice is provided that they have found full-time positions or request their name(s) be removed from the lists. These individual(s) are at will employees and will be assigned as needed and will be paid per the Substitute Teacher Salary Schedule.

Name	Effective Date
Camille Cvengros	01/26/2015
Patrick O'Brien	01/28/2015

CLASSIFIED:

- g. Leave of Absence – Classified

WHEREAS, ORC 3319.13 requires that employees be granted a leave of absence upon their request and permits leaves of absence as approved by the Warren City Board of Education; and

WHEREAS, ORC 3319.13 requires that upon return to work the employee on leave under this statute shall return to the same contract status held prior to the leave.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.13, the following leaves are recognized and granted for the approximate dates indicated.

- (1) Christine Daskivich, Night Janitor, McGuffey PK-8, Salary Table D, effective 01/12/2015.

h. Change in Classification – Classified

WHEREAS, the following change of employee classifications are made for the benefit of the District.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3319.01, the following change in employee working classifications are made as of the date indicated.

BE IT FURTHER RESOLVED, under the provisions of ORC 3317.12, the employees shall be compensated at the established wage rate as indicated on the Board of Education adopted salary schedule; and

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, the employees shall be assigned and directed.

- (1) Rosann Carnahan, Food Service Stenographer, from Salary Table E, Pay Range III, 42 Weeks, to Salary Table E, Pay Range III, 52 Weeks, effective 01/26/2015. (Change of Contracted Days due to Job Audit disclosing a shift in duties and responsibilities.)
- (2) Dwight Cook, Night Janitor – Administration/Transportation, Salary Table D, to Night Janitor-Area #4 – Jefferson PK-8, Salary Table D, effective 01/19/2015 (Superintendent Assignment).
- (3) Diane Davis, Cook Helper – 4.75 hours per day, Lincoln PK-8, Salary Table G, to Food Service Helper – 7.0 hours per day, Jefferson PK-8, Salary Table G, effective 01/26/2015.
- (4) Sarah Williams, Food Service Helper – 4.0 hours per day, Jefferson PK-8, Salary Table G, to Food Service Helper – 4.25 hours per day, Jefferson PK-8, Salary Table G, effective 01/26/2015.
- (5) Sheldon Wilson, Night Janitor – Area #4, Jefferson PK-8, Salary Table D, to Night Janitor – Administration/Transportation, Salary Table D, effective 01/19/2015 (Superintendent Assignment).

i. Substitute Employment Additions – Classified

WHEREAS, to prepare for temporary absences of classified personnel for whom temporary, casual, as needed, on-demand, on-call replacements

(substitute personnel) may be needed to provide support services in conjunction with the management and control of the schools; and

WHEREAS, ORC 3313.47 grants authority for the Board to employ personnel on such a temporary, casual, as needed, on-demand, on-call substitute basis.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.47 the following employment action is taken and such name(s) shall be added to the approved list of substitute personnel.

BE IT FURTHER RESOLVED, under the provisions of ORC 3319.01, such employee shall be directed and assigned. This employment is contingent upon receiving satisfactory results from a mandatory pre-employment drug test screening required by school policy and the individual(s) named below shall be deemed employed only on a conditional basis until the satisfactory check has been performed. This employment is also conditional until receipt of satisfactory results from a state required police check.

- (1) Michael Dixon, Substitute Night Janitor, Salary Table M, effective 01/22/2015.
- (2) Amanda Klaholz, Substitute Educational Aide, Salary Table M, effective 01/27/2015.

j. Classified Temporary Employment

WHEREAS, a temporary, limited, on-demand need exists for the services to be rendered by the persons herein named.

NOW, THEREFORE, BE IT RESOLVED, that the temporary, on demand employment action as herein described and limited is hereby made; and

BE IT FURTHER RESOLVED that following the employment date herein specified, such employment is terminated without prejudice toward the person(s) concerned.

- (1) Classified Temporary Employment approved at the November 18, 2014 Board Meeting, **MOTION NO. 11-2014-268**, Classified Temporary Employment, Item No. 2, Supplemental Contract for the purpose of attending monthly District Step Up to Quality pre-school meetings, training and preparation for site visits, at their currently hourly rate, from November 3, 2014 through March 31, 2015, not to exceed 16 hours, to be paid through ECE Fund #439, SCC 9115, ECEX Fund #439, SCC 9125 (Recommended by M. Leiby, Executive Director of State/Federal Programs), be **AMENDED** as follows:

The following individual to be given supplemental contracts for the purpose of attending monthly District Step Up to Quality pre-school meetings, training and preparation for site visits, at their currently hourly rate, from **September 3, 2014** through March 31, 2015, not to exceed 16 hours, to be paid through ECE Fund #439, SCC 9115, ECEX Fund #439, SCC 9125 (Recommended by M. Leiby, Executive Director of State/Federal Programs)

Holly Chambers  
Julie Hunter  
Jasmine Jackson  
Rebecca Karafa  
Kelly Kroynovich  
Katherine Ohlin

- (2) The following individual be given a supplemental contract for the Warren Youth Fitness Challenge, as Site Coordinator for the after school 6<sup>th</sup> – 8<sup>th</sup> grade program for Lincoln PK-8 building, to be paid through Fund #007, SCC 9510, at a rate of \$24.21 per hour, as needed. Effective January 15, 2015 to June 30, 2015 (Recommended by J. Merolla, Community Outreach/Grant Development)

Aunre' Davis

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_



**Board's Recommendations**

*Executive Session is a private conference between the members of the Board of Education from which the public is excluded. Because Executive Session is confidential and closed to public view, there are limitations on the use of Executive Session. Executive Session can be used for the following:*

- Consideration of Appointment, Employment, Promotion etc. of Employees*
- Conference with an Attorney Involving Pending Legal Action*
- Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding*
- Preparing for, Conducting or Reviewing Negotiations with Public Employees*
- Matters Required to be Kept Confidential by State or Federal Law*

11. Executive Session

Under the provisions of ORC 121.22, the Warren City Board of Education recessed to Executive Session at \_\_\_\_\_ p.m. to discuss:

- A. Consideration of Appointment, Employment, Promotion, etc. of Public Employees
- B. Investigation of Charges or Complaints Against Public Employee
- C. Conference with an Attorney Involving Pending Legal Action
- D. Consideration of the Purchase of Property for Public Purposes or Sale of Property at Competitive Bidding
- E. Preparing for, Conducting, or Reviewing Negotiations with Public Employees
- F. Matters Required to be Kept Confidential by State or Federal Law
- G. District Security Arrangements and Emergency Response Protocols
- H. Consideration of Confidential Information Related to Economic Development Project

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

12. Reconvened Board Meeting - \_\_\_\_\_ p.m.

13. Adjournment - \_\_\_\_\_ p.m.

AC \_\_\_\_\_ RF \_\_\_\_\_ JL \_\_\_\_\_ PL \_\_\_\_\_ RP \_\_\_\_\_

SC:tep  
01/29/2015